**READ USA Board of Director’s Meeting Minutes, Monday, April 24, 2023, at 4:00 PM**

1. Meeting was called to order by Ellen Wiss at 4:04pm
2. In attendance-

**Voting board members:**

* 1. Ellen Wiss
	2. Vanessa Tussey
	3. Meredith Guess
	4. Marla Buchanan
	5. Kawanza Humphrey
	6. Glori Katz
	7. Carmen North
	8. Vincent Taylor
	9. Rudy Jamison
	10. W.C Gentry
	11. LaKeisha Wells-Palmer

**Advisory Council members:**

* 1. Charlene Landen

**Staff:**

* 1. Dr. Rob Kelly
	2. Tabetha Cox
	3. Jake Cartrette
	4. Nahume Mosby
	5. Sophia Oliveira

**Guests:**

* 1. Chester Spellman
	2. Sean Nesselt
1. Mission Moment:
	1. Tabetha read a testimonial- A tutor shared a story to her tutor coordinator of her hard time in school/life and how she was going to drop out of high school. Tutoring has changed her perceptive and now plans to graduate high school and attend college to become a teacher! Beautiful and inspiring story.
2. Approval of Minutes – Glori made motion, Meredith seconded. All in favor. Motion carried.
3. Old Business
4. New Business
5. Treasurer Report- Meredith Guess
	* 1. 1st Quarter Financial Report- Sean Nesselt, FSA
6. Updates- we are still undergoing our audit.
7. Big changes- most appropriate way to treat Duval contract by using an accrual method. If you look at the income statements, they will look a little wonky- but more accurate real time.
8. Same regard with private donors who donate over the years. Such as the 4 year commitment.
9. Lot of income for 2022 but not for 2023 as of right now
10. Some of the numbers shown in Jan have been updated.
11. Clay county initiative was removed.
12. 181k expenses over income- in order for us to break even we need 181k to close for the year.
13. We are not reflecting what we have in the past here.
14. Historically we have brought in over 700k in private donations.
15. No different than the past- no red flags, but we do have to keep our foot on the gas.
16. Thank you Meredith, for all the time and energy for the budget and going over each line!!
17. CEO Report- Rob Kelly
	* 1. Tutoring Programs Director- Tabetha Cox
			+ 1. Spring tutoring Nov 16- April 13 at 12 schools
				2. Served Arlington under United Way
				3. 696 students 248 tutors, 37 teacher, 14 aftercare, 5 tutor coordinator for DCPS contract
				4. We are finishing this contract a little under budget!
				5. We are assessing tutors at libraries currently.
				6. New curriculum we are working with is Hand-2-Mind- they are giving us material at no cost. We are piloting it at Arlington.
				7. Ohio State evaluators – data indicates that our tutoring produces moderate to high effects on the reading outcomes of both the students and tutors.
				8. Teen tutors kept pace with outcomes of teacher-led tutoring, and mostly outperformed adult paraprofessionals.
				9. Tutors are seeing extra opportunities such as Junior Day at UNF where they get to explore the campus and learn steps to apply.
				10. On July 15th they will be able to see if they are accepted to go to UNF.
				11. All tutors will be trained for Trauma based care and intervention.
				12. Career Source grant 360k towards our tutors in the Summer.
				13. Projected at 200 tutors for Summer.
				14. Our United Way grant will allow us to return to Arlington.
		2. Book Programs Director- Nahume Mosby
			+ 1. We have completed 33 book fairs currently!
				2. We have 35k students to go
				3. Received lots of support from banks, churches, etc.
				4. Please continue to put the word out for more volunteers.
				5. We have partnered with Winn-Dixie, and they have donated 46,000 bags
				6. JPEF sponsorship in 2 schools
				7. Scholastic has been working with us to make sure the kids have enough books.
				8. There’s an event this Saturday with FSCJ 10-1pm. We will be providing books.
		3. Development/Grants/Funding Opportunities- Rob Kelly

Referring to the last page of the documents.

1. Green highlighted- less restriction
2. Yellow- restricted tied to how we use these funds.
3. This is why our corporate and private donations are so important.
4. We have worked to gather partnerships to reduce the districts burden.
5. We had the pleasure of having Darnell Smith and Susan Towler to see tutoring- this is a game changer for READ.
6. Darnell asked how much money it would cost to do this in another school outside the district. And how much money do we need to finish/pay the bookfair requests.
7. We responded to those questions through proposals.
8. Followed up with Andrea Williams and they are “huddling” and will back with us soon.
9. David Miller came to see tutoring at Arlington last week- he said he was also going to call Darnell.
10. We are moving the needle in literacy, and this will change lives.
11. McKenzie Scotts announcement- giving 250 nonprofits across the country 1 million dollars. We have had a meeting with them, and we will be putting everything we got into it. Deadline June. We feel confident about this.
12. KHA is no longer directly have an application. There are 3 different RFP’s - We can apply to three and will be working on that. Turn around is quick. Deadline May. Funding would come in August/September.
13. Enough money for us to do summer tutoring.
14. We have been asked to prepare a proposal for the fall for DCPS.
15. We have met with every school board member, except 1, and have a strong relationship with them. If there is a leadership change- we don’t feel READ is in trouble in anyway.
	* 1. Upcoming/ Programs Events
			+ 1. Great kickoff to Peace in The Pages Luncheon past Friday
				2. Great turnout of community members
				3. A tutor, Nazir, spoke and it was very impactful.
16. Announcements
	* 1. Sign up to volunteer at Book Fairs!
		2. Happy Birthday Ellen!!!
17. Meeting adjourned at 5:09pm